

# Overseas Shipping Support Operation



PLS Overseas Shipping Support Operation staff consists of four contracted employees: Kyle Bradley, Quality Assurance Manager (back), and Paul Mason, Ben King, and Daniel Bertman (left to right), Packing and Shipping Clerks.

The team is responsible for performing inventory, packaging, and shipping related services for medical supplies, equipment, and pharmaceuticals, to include perishable goods, in support of all Peace Corp posts. The staff checks all pharmaceuticals received to ensure the expiration date is well within the guidelines for dispatch overseas, recommend the most cost and time efficient method of shipment, and coordinate closely with Regional Specialists, Diplomatic Pouch Facility staff, and expedited delivery service vendors to ensure timely delivery.

Medical supply, equipment, and pharmaceutical orders are placed by the Overseas Support Services Specialists and then the items are received at Peace Corps Headquarters. Once the order content is verified and complete, it's re-packaged for shipment to post. The staff is credited with expertly executing more than 3000 shipments in 2009.

Shipments will be processed via the fastest and least expensive carrier unless stipulated otherwise. Diplomatic Pouch and APO shipments are both paid for out of Peace Corps Headquarter funds. Special instructions and funding obligations are required if post requests an expedited or non-routine carrier and the precise shipment methods must be specified, e.g., DHL or Air Freight on the PC-734F, PLS Purchase Request. Various accommodations must also be indicated such as allowing for local holidays, customs and/or any other documentation requirements.

