

LOGISTICS SUPPORT SERVICES



Our Expertise

- Customized, efficient warehouse and supply chain management solutions with your financial target in mind
- Proactive monitoring of industry changes in regulations to ensure total compliance
- USPS Domestic and International Mail Manuals, U.S. Department of State Diplomatic Pouch Regulations, and U.S. Department of Defense Military Postal Service (APO) Regulations
- Hazardous material packing/handling to ensure compliance with HAZMAT, International Air Transport Association (IATA), Department of Transportation (DOT), and all other applicable freight forwarding regulations
- Pharmaceuticals and medical supplies/equipment handling and shipping including cold chain
- Systems knowledge/warehouse systems
 - ELITE, WITS, Track It, CampusShip, CS Logic
- Expedited and unique shipping requirements: FedEx, UPS, DHL, and other freight forwarders

Core Competencies

- Conference Center Support
- Packaging and Wrapping
- Packing and Crating
- Moving and Facilities Services
- Shipping and Receiving
- Supply Chain Management
- Travel Department Operations
- Vehicle Logistics Management
- Warehouse Management



For inquiries, contact:

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Proven Capability | Past Performance

Supply Chain Management Services

- **Peace Corps Headquarters**

- Processing and forwarding documents to freight forwarders/or carriers within 48 hours
- Providing conformance/nonconformance notifications to PLS Overseas Support Specialist within 24 hours
- Delivering first class mail within 3 hours of receipt and expedited mail within 2 hours
- Coordinating and facilitating interagency office relocations
- Providing shipping, packing, central receiving, event set-up, and courier services

Warehouse Management Services

- **Department of Health and Human Services, Supply Service Center**

- Receiving, maintaining, picking, and packing 4,000 items to support day-to-day operations of nearly 4,000 customers around the world
- Providing services for 2 warehouses - 250,000 sq. ft
- Managing \$7M valued inventory with 1,150 SKUs
- Providing surge staffing for deployment of materials to support disaster efforts
- Ensuring inventory placement accuracy equal to/exceeds 99.5% for non-hazardous items and 100% for hazardous and refrigerated items

Surge staffing to support disaster efforts.

Vehicle Logistics Management Services

- **Norfolk Vehicle Processing Center (VPC)**

- Processing over 4,000 vehicles annually
- Accepting vehicles as authorized by the customer's orders and in compliance with the Personal Property Consignment Instruction Guide
- Accepting, verifying, and maintaining copies of required documentation
- Inspecting vehicles to determine loss and/or damage between turn-in and pickup
- Performing all required agriculture inspections, certifications, and U.S. Customs clearances in accordance with applicable laws and regulations

